**Mohammad Monzur Hossain**

**House:** 62/A/1 South Mugdapara,

Dhaka-1214, Bangladesh.

**Contact:** 01706520170, 01877347756

**E-mail:** monzur0170@gmail.com,

hossanmonzur@yahoo.com,

## *Career Objectives*

To work hard with full dedication for the achievement of organization objective under satisfying job contact, hence enhancing my skill and knowledge and ready to learn new things.

***Educational Background***

**Passing Year**

**MBA 2014**

Eastern University

Major: Human Resources Management

**C.G.P.A:** 3.36 out of scale 4.00

**BBA 2011**

Eastern University

Major: Human Resources Management

**C.G.P.A:** 3.22 out of scale 4.00

**Higher Secondary Certificate: (Commerce) 2005**

Rifles Public College

**G.P.A:** 4.40 out of scale 5.00

**Secondary School Certificate: (Commerce) 2003**

Mugdapara Kazi Zafar Ahmed High School

**G.P.A:** 3.81(Without 4th subject) out of scale 5.00

## *Skills*

**Computer:** Applied skill about **ERP-9, Tally Software**, Microsoft Offices Suit (**MS word, MS Excel, MS Access, MS PowerPoint**), Internet browsing, E-mail and knowledge about other necessary software, statistical tools like **SPSS**.

**Language:** Fluently speaking and writing both Bengali & English.

**Leading:** Handling the subordinates with good & quality leadership skills.

**Presentation:** Good presentational skills regarding individual & group also.

***Job Experience***

|  |  |  |  |
| --- | --- | --- | --- |
| **SN** | **Organization** | **Designation** | **Duration** |
| 1 | **Bajaj**  **(Rising Sun &**  **Nahar Enterprise)** | **Asst. Manager**  (Sales, Banking Accounts & Services) | From 1st July 2018 to till now |
| 2 | **HONDA**  **(Wings BD Ltd)** | **Sr. Executive**  (Admin & Accounts) | 2 years 4 months  (From 23rd April 2015 to 31st July 2017 |
| 3 | **Dutch Bangla Bank Ltd (DBBL)** | **Assistant Relationship Officer**  (ARO) | 9 months  (From1st January 2012 to 30th September 2012). |
| 4 | **Al-Arafah Islami Bank Ltd** | **Intern** | 3 months  (From 15th June, 2011 to 15th September 2011). |

***Special Achievements***

* Got **The Best Innovator** award in Entrepreneurship Fair 2010 arranged by Eastern University Entrepreneurship Club with having a stall named **“KAGOJI”**.
* Got award “**Best group”** for DRAMA in Eastern University.
* Got certificate from “**RICK"** for Ujjibok training.

***Job Experience***

**Name** : Mohammad Monzur Hossain

**Father’s Name** : Mohammad Hossain

**Mother’s Name** : Farida Begum

**Date of Birth** : 2nd January, 1988

**Permanent Address** : 62/A/1SouthMugdapara,P.O-Basabo,P.S-Mugda,Dhaka -1214

**Nationality** : Bangladeshi

**Religion** : Islam

**Marital Status** : Single

**Interest & Hobbies** : Music, Photography& Media.

***References***



**Md. Nasim Ahmed**

Vice President,

Islami Bank Bangladesh Limited

Head office: Islami bank Tower

Cell: 01720242999

Phone: +8802-9563040

**Professor Dr Abdur Rab**

Vice Chancellor,

Eastern University

Former Director (IBA),

Dhaka University

Phone:[+8802-9676031](javascript:void(0))

**In the above information is realistic & if organization wants any papers, ready to show my evidence whenever they want.**

**Signature**

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**Mohammad Monzur Hossain**